

Scrutiny Committee – 13<sup>th</sup> August 2009**11. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
13 <sup>th</sup> August 2009	Future of Recycling bring bank provision / SORT IT Scheme	✓			This report is submitted to Scrutiny members for comment prior to it being considered by the District Executive.	Deliver well managed, cost effective services valued by our customers.	Vega Sturgess, Corporate Director Environment  Steve Read, Managing Director SWP  Councillor Tom Parsley
13 <sup>th</sup> August 2009	Housing Improvement Programme	✓			Further to the Annual Audit Inspection Letter considered by the Scrutiny Committee in April members are asked consider how they wish to monitor the Housing Improvement Programme and whether a future report is required.	Improve the housing, health and well-being of our citizens	Jo Gale Scrutiny Manager
13 <sup>th</sup> August 2009	Communities and Local Government – Local Democracy Consultation	✓			To advise members of the publication of a consultation paper on local democratic renewal. The comments of the Scrutiny		Jo Gale Scrutiny Manager

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					Committee will go forward to the District Executive at its meeting on 3 <sup>rd</sup> September 2009.		
1 <sup>st</sup> September 2009	Local Strategic Partnership: South Somerset Together – Annual Review	✓			An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator  Councillor Paull Robathan – Chair of the LSP
29 <sup>th</sup> September 2009	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive  Sue Eaton, Performance & Communications Manager  Councillor Tim Carroll
29 <sup>th</sup> September 2009	Feedback from Capital Strategy Commission Group			✓		Deliver well managed, cost effective services valued by our customers	

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29 <sup>th</sup> September 2009	Quarter 1 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager  Councillor Tim Carroll
29 <sup>th</sup> September 2009	2010/11 Budget setting and MTFP report			✓	Outline budget report for consideration and comment prior to District Executive.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance  Councillor Robin Munday Finance and Support Services
29 <sup>th</sup> September 2009	Cultural Strategy	✓				Improve the housing, health and well-being of our citizens	Steve Joel, Head of Sport, Arts & Leisure  Councillor Sylvia Seal

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3 <sup>rd</sup> November 2009	Update report on the Somerset Tourism Partnership	✓			An annual update report on the work of the Somerset Tourism Partnership was requested by Members at its meeting in February 2009.	Increase economic vitality and prosperity	David Julian, Head of Countryside, Heritage & Tourism  Councillor Sylvia Seal
3 <sup>rd</sup> November 2009	Wincanton Community Sports Centre	✓			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Head of Sport, Arts & Leisure  Councillor Sylvia Seal
3 <sup>rd</sup> November 2009	Impact and progress of Equalities Strategy	✓			An annual update report on this important policy area has been requested by the Scrutiny Committee	Ensure safe, sustainable and cohesive communities.	Jo Morgan, Community Cohesion Officer  Councillor Ric Pallister  Anne Campbell Theme Advisor
3 <sup>rd</sup> November 2009	Impact and progress of Risk Management Strategy	✓			Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services valued by our customers	Gary Russ, Procurement and Office Services Manager  Councillor Tim Carroll

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1 <sup>st</sup> December 2009	Capital Programme			✓	To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance  Councillor Robin Munday
5 <sup>th</sup> January 2010	Quarter 2 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager  Councillor Tim Carroll
5 <sup>th</sup> January 2010	Medium Term Financial Plan			✓	To advise members of the MTFP and for members to comment on the process and progress to date.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance  Councillor Robin Munday Finance and Support Services

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2 <sup>nd</sup> February 2010	Medium Term Financial Plan and Revised Capital Programme			✓	For Scrutiny Committee members to comment prior to the report being considered by District Executive and Full Council in February.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance  Councillor Robin Munday Finance and Support Services
30 <sup>th</sup> March 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive  Sue Eaton, Performance & Communications Manager  Councillor Tim Carroll
30 <sup>th</sup> March 2009	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager  Councillor Tim Carroll

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4 <sup>th</sup> May 2010	Annual Audit Management Letter	✓			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Phil Dolan Chief Executive Leader of the Council
TBC	Relaxation of Over 60's Concessionary Travel Scheme	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer  Councillor Peter Seib
TBC	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	✓			Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function.	Deliver well managed, cost effective services, valued by our customers.	Scrutiny Manager
TBC	Travel Plan	✓				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer  Councillor Peter Seib

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TBC	Update and impact of Procurement Strategy	✓			In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers. Increase economic vitality and prosperity	Gary Russ, Procurement and Office Services Manager Councillor Tim Carroll

**Commission Work Programme**

September	Capital Strategy Choice Based Lettings
October	Budget – inescapable commitments and challenges